

EMERGENCY CONTACT INFORMATION - BUSINESS

COLUMBIA-RICHLAND 911 COMMUNICATIONS

BUSINESS INFORMATION

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

PHONE NUMBER: () - _____

DATE OF ENTRY/UPDATE: / / _____

EMERGENCY CONTACT INFORMATION

* EMERGENCY CONTACT PERSONEL WILL BE
CALLED IN THE ORDER LISTED, BEGINNING AT ONE
AND CONTINUING DOWN THE LIST.

CONTACT 1

NAME: _____

HOME PHONE: () - _____

CELL PHONE/PAGER: () - _____

CONTACT 2

NAME: _____

HOME PHONE: () - _____

CELL PHONE/PAGER: () - _____

CONTACT 3

NAME: _____

HOME PHONE: () - _____

CELL PHONE/PAGER: () - _____

CONTACT 4

NAME: _____

HOME PHONE: () - _____

CELL PHONE/PAGER: () - _____



ADDITIONAL INFORMATION

ALARM COMPANY NAME: _____

ALARM COMPANY 24 HR PHONE #
() - _____

BUSINESS HOURS

MONDAY	OPEN: _____	CLOSE: _____
TUESDAY	OPEN: _____	CLOSE: _____
WEDNESDAY	OPEN: _____	CLOSE: _____
THURSDAY	OPEN: _____	CLOSE: _____
FRIDAY	OPEN: _____	CLOSE: _____
SATURDAY	OPEN: _____	CLOSE: _____
SUNDAY	OPEN: _____	CLOSE: _____

FOR 911 CENTER USE

<input type="checkbox"/>	NEW CONSTRUCTION
<input type="checkbox"/>	ESTABLISHED BUSINESS/NEW NAME/OWNER
<input type="checkbox"/>	ESTABLISHED BUSINESS/NEW ADDRESS
<input type="checkbox"/>	NEW BUSINESS/ESTABLISHED ADDRESS
<input type="checkbox"/>	NEW BUSINESS/NEW ADDRESS
<input type="checkbox"/>	BUSINESS CLOSED

DATE RECEIVED _____

TELCOM.NAME _____

DATE CAD MODIFIED / / _____

TELECOM. NAME _____

PLEASE HOLD ON TO THIS FORM AND USE IT AS OFTEN AS NEEDED TO UPDATE THE INFORMATION LISTED
ABOVE. WHEN THE FORM IS COMPLETED YOU CAN FAX IT TO US AT (803) 255-8139 OR MAIL IT TO US AT

COLUMBIA-RICHLAND 911 COMMUNICATIONS**1800 LAUREL ST.****COLUMBIA, SC 29201**

IF YOU HAVE ANY QUESTIONS ABOUT THIS FORM AND THE INFORMATION ON IT, PLEASE CONTACT

COMMUNICATIONS ADMIN OFFICE AT 803-988-8005

Form 2022-005 11/30/22
